



Beatty Lumber & Millwork Company  
1835 State Road Upper Darby, PA 19082

**You're getting a new kitchen!** Most people buy a new kitchen for themselves only once or twice. Unfamiliarity with the process can cause stress. Below are the steps we will go through to in planning your kitchen. Also listed are some things to expect and things you need to consider or plan for. Thank you for choosing Beatty Lumber, and congratulations on your new kitchen!

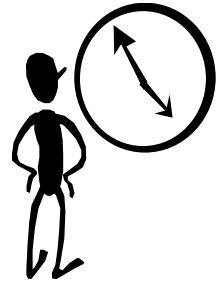


### **Hints and helps**

- Collect a “portfolio” of pictures from magazines and newspapers. Put in anything you like. Share this with your designer to help him or her guide you in your cabinetry choices and layout.
- Expect the unexpected when doing any construction project. Do not plan to squeeze in a new kitchen prior to a big event that will be held in your home.
- Keep a folder of all your notes, plans, and discussions. Keep names and phone numbers on the outside for easy reference.
- Take before, during, and after photos.

### **The timing and process of designing and ordering of your new cabinets and countertop**

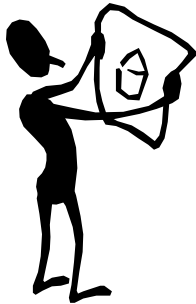
- We will start the design process from your blueprints or measure your current space. If this is new construction, we prefer to wait until the studs are up to confirm measurements. The site measure fee is \$100\*.
- An initial complete professional custom design will be done for you. We will give you a budget figure for your cabinets based on your choices. After reviewing the designs with you, further design work and changes will be done after a retainer\* of approximately 10% of the budget cost is received. No designs leave the showroom unless the retainer\* has been paid. If additional services are required, a \$50 per hour rate will be applied in addition to the cost of the cabinets.
- We work closely with the contractor to ensure that all involved understand the expectations and any obstacles.
- Once the design is complete, a 50% deposit is required to place the order. Once the order has been placed with the manufacturer, the deposit is non-refundable. Any changes to the design, once the order has been placed, may carry an additional charge, and may delay the order.
- Once the order has been placed, we will give you the estimated week of delivery to Beatty Lumber.
- Whenever possible, we have orders shipped completely. Occasionally, they are short a cabinet or two. When scheduling installation, we recommend that you plan it for a week following the expected week of delivery.



- After the cabinet bases are set and all appliances (including the sink and faucet) are on the job site, the counter will be templated to ensure an exact fit. (If the templaters arrive and the space is not ready for them, an additional trip charge will be applied.) Allow about two weeks for the fabrication of your counter after templating. Remember that some items, such as the sink, dishwasher, and cooktop, cannot be installed until after the counter is secured to the cabinets.

*\*Measure/site visits and retainer fees will be deducted from the cost of the cabinets, but are non-refundable.*

### Preparing the Job Site



- Check your insurance policy. Without a special rider, some homeowners policies do not cover materials being stored in your home, ones that have not yet been installed.
- Plan a location to store your cabinets and products delivered prior to installation. The staging area should be sheltered from the weather and secure. Plan to store them away from any construction or work areas. If necessary, we do offer storage of your cabinets for an additional charge. Remember that the less the cabinets are handled, the less chance of damage.
- Prior to installation, remove the contents of your current cabinets and drawers. Remove all wall hangings and furniture in your kitchen, and clear countertops.
- During construction and installation, turn off furnace fan and expect dust. A fine coat will cover exposed surfaces throughout your home (especially in the room below your kitchen). Consider hiring a professional service to clean your home once the work has been completed.
- Remember that your inability to use your kitchen will impact other rooms. Consider moving as many of your kitchen appliances as possible to another room and set up a “temporary kitchen” there.
- Keep children and pets out of the work area.

### Final Step

- Celebrate!!!

We at Beatty Lumber  
wish you many years of delicious memories  
in your new kitchen.  
Enjoy!

